**GCS CICO: Parents: Calling Home**

**CI/CO\* Program**

**Parents: Calling Home**

*This is a suggested “script” for calls to parents of children referred to the CI/CO\* Program. These parents should have already received a letter suggesting that their child be in the CI/CO Program (consent for) and this call is to follow up in case they have questions*.

Hello \_\_\_\_\_\_\_\_\_ (*parent name*), this is \_\_\_\_\_\_\_\_\_\_\_\_\_, from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School. I am calling to let give you information on the \_\_\_\_\_\_\_\_\_\_ program at our school that we think will benefit your child. It is called \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, which stands for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*.* The \_\_\_\_\_\_\_ Program is designed to give more support to some of our students who may have trouble finishing their work, staying on task or following our school wide expectations. This type of program has been used at other schools and students on the program usually improve their school behavior and enjoy participating in the program.

*M/Ms. \_\_\_\_\_\_*, your \_\_\_\_\_\_\_\_\_\_\_\_’s *(son/daughter)* teacher and members of our team here at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(school)* think that this program would help your child be more successful at school. For your child to be included we need your consent and that is why I am calling you today.

Do you have any questions about the program? (*Answer any questions the parent may have about the program).*

I’ll send a consent packet to you that will give you more details about the program and get your signature if you would like to include \_\_\_\_\_\_\_\_\_\_\_\_\_\_(*student name*) in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Program. I’ll send it home this evening and would appreciate it if you could return the consent form with your child tomorrow morning. There is an extra copy of the consent form in the packet for you to keep. You only need to sign one copy and return it. The place to sign is at the bottom of the page.

Do you have any other questions?

If you do have questions when you read it you can call me at \_\_\_\_\_\_\_\_\_.

Thanks so much for your help.